

# ***DRAFT MINUTES***

*These are the Draft Minutes of the Agenda Conference  
of the North Plainfield Borough Council held on Monday, 23 October 2017.*

*Every attempt has been made to make these as comprehensive  
and conclusive as possible. However, as it is a draft document, it is  
not to be construed as a formal depiction of the official conduct of business and is subject  
to revision up to and following the Governing Body's actual approval of same. If changes  
are necessary, revised minutes will be posted to the website.*

**MINUTES** of the Agenda Conference of the Council of the Borough of North Plainfield held on Monday, **October 23, 2017** at 7:35 p.m. at the North Plainfield Council Chambers, 263 Somerset Street, North Plainfield, New Jersey.

## **PRESENT:**

Council Members: Everett Merrill  
Keiona R. Miller (absent – excused)  
Frank Righetti (absent)  
Wendy Schaefer  
Douglas M. Singleterry  
Frank “Skip” Stabile  
Lawrence La Ronde, Council President (absent – excused)

Also Present: Michael Giordano, Jr., Mayor  
David E. Hollod, Business Administrator  
Steve Siegler, Esq., Associate Borough Attorney  
Richard K. Phoenix, RMC, Borough Clerk  
Stephanie Sherwood, RMC, CMR, Deputy Clerk

The Pledge of Allegiance to the Flag was led by Mayor Giordano.

Council Vice President Stabile requested a moment of silence for the men and women serving in our Armed Forces.

The Council Vice President read the following Notice of Compliance:

"This is an Agenda Meeting of the Council of the Borough of North Plainfield, scheduled by resolution of the Council adopted on November 28, 2016. Adequate notice of this meeting was given pursuant to *N.J.S.A. 10:4-6 et seq.* by transmitting said notice to the *Courier News*, *The Star-Ledger*, *The Alternative Press* and *WKMB* Radio on November 29, 2016, by publication of the announcement in the *Courier News* on December 1, 2016 and by posting a copy of this notice on the bulletin boards in the Municipal Building and Memorial Library reserved for such purpose."

Mayor Giordano administered the following Oaths of Office:

Captain Steven Dill  
Lieutenant Thomas McDonald

Chief William Eaton then offered the evening’s awards presentation, detailing the incidents that led to the commendatory actions of the evening’s award recipients.

**SERVICE COMMENDATION AWARDS**

Captain Robert Beattie	Captain Richard Connolly
Firefighter Philip Kika	Firefighter Scott Otto
Firefighter Jeffrey Meyer	Firefighter Allen Michael Smith
Firefighter Kristopher Piccola	Firefighter Chad Makowski
Firefighter Shane Bell	Firefighter Michael Ceccato
Firefighter Mario Abbruzzese	Firefighter Patrick Lanzone
	Firefighter Richard Sloyan
EMT Susan Connolly	EMT Ross Innocenti
EMT Jennifer Carillo	EMT Marcin Nierodzik
EMT Shivam Dalal	EMT Cynthia Lewitter

Council Vice President Stabile offered his congratulations to all receiving their Service Commendation Awards and called for a 5-minute recess at 7:58 p.m.

Mr. Stabile reconvened the meeting promptly at 8:03 p.m. with all four council members marked present at Roll Call still in attendance.

Mayor Giordano read the following Mayoral Proclamation:

**BREAST CANCER AWARENESS MONTH  
OCTOBER, 2017**

WHEREAS, October is National Breast Cancer Awareness Month, which is an annual campaign to increase awareness of this disease, and while we have seen an increase in mammography rates and a decline in deaths there is more we can do; and

WHEREAS, National Breast Cancer Awareness Month remains dedicated to increasing public knowledge about the importance of early detection of breast cancer and treatment; and

WHEREAS, too many women do not utilize mammography at regular intervals even though research indicates it is the best available method of detection to decrease death rates; and

WHEREAS, the American Cancer Society continues to advise women to get an annual mammogram screening once they reach age 40; and

WHEREAS, the National Cancer Institute estimates in the United States, more than 231,000 new female and 2, 000 new male cases of breast cancer will be diagnosed this year and over 40,000 people will die; and

WHEREAS, in Somerset County, female breast cancer increased slightly and accounts for 16.3% of all cancer cases and 8.7% of all cancer deaths and are slightly higher than the average in New Jersey for incidence; and in Morris County, female breast cancer accounts for 15.8 % of all cancers and 9% of all cancer deaths and

WHEREAS, there are many organizations that continue to search for a cure through vital research, they also work with the Office of Cancer Control and Prevention in New Jersey and support the Morris ~ Somerset County Regional Chronic Disease Coalition and its partners to educate our community about the importance of early detection and the risks of breast cancer; and

WHEREAS, this October marks the 14<sup>th</sup> anniversary of declaring the importance of Breast Cancer Awareness month in Somerset County;

NOW, THEREFORE, BE IT PROCLAIMED that the Borough of North Plainfield does hereby recognize all of the above and declares October, 2017 as Breast Cancer Awareness Month and urges all women and their families to increase their knowledge about breast cancer, and join us to celebrate successes and memorialize lost battles.

**PUBLIC COMMENT:**

Frank D'Amore, Sr., 40 Willow Avenue, North Plainfield voiced his concerns with the signage at Clinton Liquors, noting a possible violation.

**NEW BUSINESS:**

1. **Salary Ordinance** – D.E.H. Mr. Hollod explained that this ordinance would set the salary range for those employees not covered under collective bargaining contracts. Responding to Councilmembers Schaefer and Singleterry, Mr. Hollod explained that the ranges were in line with other municipalities and that the ordinance dealt purely with salary ranges, not specific, set salaries. Mr. Hollod confirmed that Dave Testa continues to fill in as the Director of Public Works and the Zoning Officer in a part time capacity three days a week.
2. **Authorizing Professional Services Agreement with Grotto Engineering Associates, LLC for the Sandford Avenue Road Improvements** – D.E.H. Mr. Hollod explained that this resolution authorizes a professional services agreement with Grotto Engineering to assist the Borough with the design documents for pavement, sidewalk, curb and drainage improvements to Sandford Avenue from Mountain Avenue to Jackson Avenue.
3. **Authorizing Professional Services Agreement with Grotto Engineering Associates, LLC for the 2017 Stormwater Reporting** – D.E.H. Mr. Hollod explained that this resolution authorizes a professional services agreement with Grotto Engineering to assist the Borough with its

compliance with the New Jersey Pollution Discharge Elimination System Municipal Stormwater Regulation Program Tier A Stormwater General Permit requirements for 2018.

4. **Authorizing Professional Services Agreement with Suburban Consulting Engineers, Inc. for the Fueling Facility at the Department of Public Works Property – D.E.H.** Mr. Hollod explained that this professional services agreement with Suburban Consulting Engineers is required due to an unanticipated change in the scope of work.

**REPORTS OF BOARDS, COMMITTEES, COMMISSIONS:**

Mr. Merrill reported that the Halloween parade would be held on October 29 beginning at West End School and ending at Vermeule. He then reported that the Middle School had been named a School of Character which is quite an honor.

Motion to adjourn by Mr. Merrill, seconded by Ms. Schaefer and carried unanimously.

Meeting adjourned at 8:29 p.m.

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Borough Clerk

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Council President