

**BOROUGH OF NORTH PLAINFIELD**

**AGENDA**

**BIENNIAL ORGANIZATION MEETING**

**SUNDAY, JANUARY 1, 2017**

NORTH PLAINFIELD BOROUGH COUNCIL CHAMBERS  
263 Somerset Street, North Plainfield, NJ

1:00 P.M.

**CALL TO ORDER** by Eric M. Bernstein, Esq.

Statement of Compliance as to Notice of Meeting

Pledge of Allegiance to the Flag

*Moment of Silence for the Men and Women Serving in Our Armed Forces*

Borough Clerk Phoenix:

PRESENTATION OF DETERMINATION OF THE BOARD OF CANVASSERS OF SOMERSET COUNTY  
RELATIVE TO AN ELECTION HELD IN THE COUNTY OF SOMERSET ON NOVEMBER 8, 2016 FOR  
THE ELECTION OF ONE FOUR-YEAR MAYORAL SEAT AND THREE FOUR-YEAR BOROUGH  
COUNCIL SEATS

**OATH OF OFFICE BY ERIC M. BERNSTEIN, ESQ. TO MAYOR-ELECT:**

MICHAEL GIORDANO JR.

**OATH OF OFFICE BY MAYOR MICHAEL GIORDANO JR. TO COUNCIL MEMBERS-ELECT:**

KEIONA R. MILLER

FRANK RIGHETTI

FRANK "SKIP" STABILE

**INVOCATION:**

**ROLL CALL**

Council Members:

Lawrence La Ronde  
Everett Merrill  
Keiona R. Miller  
Frank Righetti

Wendy Schaefer  
Douglas M. Singleterry  
Frank "Skip" Stabile

**RESOLUTION:**

Mr. La Ronde:

01-01-17-01 Adoption of the Rules of Order for the Years 2017 and 2018 Roll Call

*NOMINATIONS BY COUNCIL FOR PRESIDENT OF THE COUNCIL FOR YEARS 2017 AND 2018*

**RESOLUTION:**

Mr. Merrill:

01-01-17-02 Election of the President of the Council for the years 2017 and 2018 Roll Call

*The President of the Council presides for the remainder of the meeting.*

*NOMINATIONS BY COUNCIL FOR VICE PRESIDENT OF THE COUNCIL FOR YEARS 2017 AND 2018*

**RESOLUTION:**

Ms. Schaefer:

01-01-17-03 Election of the Vice President of the Council for the years 2017 and 2018 Roll Call

**APPOINTMENTS BY COUNCIL REQUIRING COUNCIL CONFIRMATION:**

**BOARD OF ADJUSTMENT:**

Mark Tighe	Four-year term
Gary Lewis	Four-year term
Dennis Jackson, Alternate 1	Two-year term
Edgar Marino, Alternate 2	Two-year term

**BOARD OF HEALTH MEMBER TO THE MUNICIPAL ALLIANCE COMMITTEE:**

Lawrence La Ronde	One-year term
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**COUNCIL MEMBER TO THE ECONOMIC DEVELOPMENT COMMITTEE:**

Frank "Skip" Stabile	One-year term
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**COUNCIL MEMBER TO THE LIBRARY ADVISORY COMMITTEE:**

Wendy Schaefer	One-year term
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**COUNCIL MEMBER AS CLASS III MEMBER TO THE PLANNING BOARD:**

Frank Righetti One-year term

**COUNCIL MEMBER TO THE YOUTH SERVICES COMMISSION:**

Keiona R. Miller One-year term

**COUNCIL MEMBER TO THE SOMERSET COUNTY COMMUNITY DEVELOPMENT COMMITTEE:**

Frank "Skip" Stabile One-year term

**APPOINTMENTS BY COUNCIL PRESIDENT OF COUNCIL LIAISONS FOR ONE-YEAR TERMS:**

BOARD OF EDUCATION: Everett Merrill

PARKS & RECREATION COMMITTEE: Everett Merrill

RENT STABILIZATION BOARD: Wendy Schaefer

SHADE TREE ADVISORY BOARD: Frank "Skip" Stabile

SPECIAL EVENTS COMMITTEE: Douglas Singleterry

**APPOINTMENT BY COUNCIL PRESIDENT OF COUNCIL MEMBER:**

**SEWER USAGE CHARGE BOARD OF APPEALS:**

Frank Righetti One-year term

**APPOINTMENTS BY MAYOR REQUIRING COUNCIL CONFIRMATION:**

**BUSINESS ADMINISTRATOR**

David E. Hollod Four-year term

**DIRECTOR OF FINANCE/CHIEF FINANCIAL OFFICER**

Patrick J. DeBlasio Four-year term

**DIRECTOR OF LAW/BOROUGH ATTORNEY**

Eric Martin Bernstein, Esq. Four-year term

DIRECTOR OF THE DEPARTMENT OF POLICE

William G. Parenti Four-year term

DIRECTOR OF THE DEPARTMENT OF FIRE PREVENTION AND PROTECTION

William F. Eaton Four-year term

BOROUGH TREASURER:

Kathleen M. Intravartolo One-year term

MUNICIPAL PROSECUTOR:

David Minchello, Esq. One-year term

PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.):

David E. Hollod One-year term

MUNICIPAL HOUSING LIAISON:

David E. Hollod One-year term

GARDEN STATE MUNICIPAL JOINT INSURANCE FUND – One-year terms:

David E. Hollod Alternate Commissioner

LICENSED SEWER OPERATOR:

Joseph Aidukas One-year term

RECYCLING COORDINATOR:

Cynthia Danois One-year term

**APPOINTMENTS BY MAYOR TO BOARDS, COMMITTEES AND COMMISSIONS REQUIRING COUNCIL CONFIRMATION:**

GREEN BROOK FLOOD CONTROL COMMISSION:

Frank Righetti Four-year term  
William F. Crosby III One-year term

LIBRARY ADVISORY COMMITTEE:

Tom Fagan  
Jim Maloney

Three-year term  
Three-year term

MUNICIPAL ALLIANCE COMMITTEE:

One-year terms:

Dr. James McLaughlin  
John Richardson

Superintendent of Schools  
Municipal Court Judge

Two-year terms:

Joel Kenderdine  
Rev. Kevin Henry

Public Citizens  
Religious Community Alternate

MUNICIPAL WASTEWATER MANAGEMENT PLAN COMMITTEE – One-year terms:

Michael Giordano Jr.  
Angelo Bufaino, P.E.  
David E. Hollod  
William F. Crosby III

Elected Official  
Consultant Engineer  
Planning Board Member  
Utility Authority Representative

OFFICE OF EMERGENCY MANAGEMENT/LOCAL EMERGENCY PLANNING COUNCIL:

OFFICE OF EMERGENCY MANAGEMENT:

Three-year term:

Brian Martin

Coordinator

One-year terms:

Chief William G. Parenti  
Chief William F. Eaton  
Chief William F. Eaton

Police Department  
Fire Department  
Emergency Medical Services

LOCAL EMERGENCY PLANNING COUNCIL:

One-year terms:

David E. Hollod  
Lawrence La Ronde  
Dr. James McLaughlin  
Milton Mathis  
Joann Righetti  
David DeRosa  
Richard Phoenix  
Angelo Costello  
Dr. Harry L. Allen  
Malcolm Plager  
Elizabeth B. Dente

Mayor's Representative  
Council Member  
North Plainfield Public Schools  
North Plainfield Public Schools  
Citizen-at-Large  
Health  
Media  
Public Works  
Hazardous Materials  
Shelter  
Emergency Animal Shelter

RENT STABILIZATION BOARD:

Alissa DiScala	Three-year term
Mary Ann Climes	Three-year term
Douglas Singleterry	Three-year term
Michael Dellipoali, Alternate	Two-year term

SEWER USAGE CHARGE BOARD OF APPEALS:

Tom Fagan	One-year term
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**APPOINTMENTS BY MAYOR NOT REQUIRING COUNCIL CONFIRMATION:**

ARCHITECTURAL DESIGN REVIEW BOARD – *One-year terms*

Michael Giordano Jr., Mayor  
David E. Hollod, Business Administrator (*requires confirming resolution*)  
Leonard W. Lange, Economic Development Committee  
Daniel Battista, Alternate  
Aimee Corzo, Alternate

ECONOMIC DEVELOPMENT COMMITTEE:

Lee Gallman	Two-year term
Janice Allen	Two-year term
Anne Soto	Two-year term
Joseph Tevlin	Two-year term
Bruce Heyman	Two-year term

ENVIRONMENTAL COMMISSION:

Henry Stoner	Three-year term
Keiona Miller	Three-year unexpired term

HISTORIC PRESERVATION COMMISSION:

Laly Kuga	Four-year term
Steve McIntyre	Two-year term

PARKS AND RECREATION COMMITTEE:

Joanne Pierre	Three-year term
Peter Diaz	Three-year term
Nick Kisling	Three-year term

PLANNING BOARD:

Michael Giordano, Jr.	Four-year term
David E. Hollod	One-year term
Barbara Kreder	Four-year term

SHADE TREE ADVISORY BOARD:

Bart Thomas	Five-year term
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SOMERSET COUNTY COMMUNITY DEVELOPMENT COMMITTEE:

Michael Giordano Jr.	One-year term
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SPECIAL EVENTS ADVISORY COMMITTEE:

Alissa DiScala	Three-year term
Robert Foerster	Three-year term
Frank "Skip" Stabile	Three-year term
Elizabeth Gomes	One-year term
Jana Lattimore	One-year term
Mark Williams	One-year term

**RECOMMENDATIONS BY THE MAYOR FOR APPOINTMENTS BY THE SOMERSET COUNTY BOARD OF CHOSEN FREEHOLDERS:**

SOMERSET COUNTY CULTURAL AND HERITAGE ADVISORY COMMITTEE:

Keiona R. Miller	One-year term
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SOMERSET COUNTY SOLID WASTE ADVISORY COUNCIL:

Henry R. Stoner	One-year term
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**RECOMMENDATIONS BY THE COUNCIL FOR APPOINTMENTS BY THE SOMERSET COUNTY BOARD OF CHOSEN FREEHOLDERS:**

SOMERSET COUNTY SOLID WASTE ADVISORY COMMITTEE:

Frank Righetti	One-year term
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**CONSENT AGENDA NO. 1**

Statement by Council President

**RESOLUTION:**

Mr. Stabile:

01-01-17-04 Approving Consent Agenda No. 1

Roll Call

**CONSENT AGENDA NO. 1 RESOLUTIONS:**

- a. Confirming the appointment of a Board of Health member to the Municipal Alliance Committee
- b. Confirming the appointment of a Council member to the Economic Development Committee
- c. Confirming the appointment of a Council member to the Library Advisory Committee
- d. Confirming the appointment of a Council member as Class III member to the Planning Board
- e. Confirming the appointment of a Council member to the Youth Services Commission
- f. Confirming the appointment of a Council member to the Somerset County Community Development Committee
- g. Confirming the appointment of the Business Administrator
- h. Confirming the appointment of the Director of Finance/Chief Financial Officer
- i. Confirming the appointment of the Director of Law/Borough Attorney
- j. Confirming the appointment of the Director of the Department of Police
- k. Confirming the appointment of the Director of the Department of Fire Prevention and Protection
- l. Confirming the appointment of the Borough Treasurer
- m. Confirming the appointment of the Municipal Prosecutor
- n. Confirming the appointment of the Public Agency Compliance Officer
- o. Confirming the appointment of the Municipal Housing Liaison
- p. Confirming the appointments of the Joint Insurance Fund Commissioners
- q. Confirming the appointment of the Borough's Designated C-3 Sanitary Sewer Operator



- r. Confirming the appointment of the Recycling Coordinator
- s. Confirming the appointments of the Green Brook Flood Control Commission Representatives
- t. Recommending the appointment of a representative to the Somerset County Solid Waste Advisory Council as representative of the Borough of North Plainfield by the Somerset County Board of Chosen Freeholders
- u. Confirming the appointment of the Business Administrator to the Architectural Design Review Board
- v. Confirming the Library Advisory Committee appointments
- w. Confirming the Municipal Alliance Committee appointments
- x. Confirming the Municipal Wastewater Management Plan Committee appointments
- y. Confirming the Office of Emergency Management/Local Emergency Planning Council appointments
- z. Confirming the Rent Stabilization Board appointments
- aa. Confirming the Sewer Usage Charge Board of Appeals appointments
- bb. Confirming the Board of Adjustment appointments

**CONSENT AGENDA NO. 2**

Statement by Council President

**RESOLUTION:**

Ms. Miller:

01-01-17-05 Approving Consent Agenda No. 2

Roll Call

**CONSENT AGENDA NO. 2 RESOLUTIONS:**

- a. Designating the official newspapers of the Borough for calendar year 2017
- b. Designating the depositories for Borough funds for calendar year 2017
- c. Naming the persons authorized to sign checks for the Borough for calendar year 2017
- d. Establishing the interest rates to be charged for delinquent taxes, assessments and sewer user accounts for calendar year 2017

- e. Authorizing the Tax Assessor to file corrections for calendar year 2017
- f. Authorizing the Chief Financial Officer to establish change funds for various departments for calendar year 2017
- g. Authorizing Recycling Contract with County of Somerset
- h. Authorizing Shared Services Agreement with County of Somerset re: Salt Dome
- i. Authorizing Treasurer to Refund Building Permit Fees
- j. Authorizing Award of Bid - Community Center Generator Improvements Project
- k. Providing for a temporary budget for the year 2017
- l. Approving the Consolidated Bill List of January 1, 2017

**COMMUNICATIONS:**

<p>Somerset County Office of Public Information Somerville, NJ Richard K. Phoenix, RMC – Borough Clerk &amp; Chief Operator, WPQJ970 – 1630-AM Radio Tri-County Chamber of Commerce South Plainfield, NJ NJ State League of Municipalities Trenton, NJ NJ Dept. of Environmental Protection Trenton, NJ Plainfield Area Humane Society Plainfield, NJ Sustainable Raritan River Coalition New Brunswick, NJ NJ Highlands Coalition Boonton, NJ Nick Ciampa, Fleetwood Camera Museum Kerry Pflugh, NJ Dept. of Environmental Protection Trenton, NJ</p>	<p>Various Communications, Advisories and News Releases Calendar Updates and Advisories; Time-Sensitive Radio Scripts Newsletters and Advisories  Newsletters and Advisories  Various Newsletters and Advisories  Report and Invoicing  Newsletters  Newsletters  Lights of Washington Park book First Day Hikes</p>
<p>Somerset County Sheriff Somerville, NJ Denise Szabo, RMC – President Municipal Clerks’ Assoc. of NJ, Bernards Twp., NJ Public Service Electric &amp; Gas Newark, NJ</p>	<p>Enforcement: Drive Sober or Get Pulled Over  Municipal Seal Replacement  Tariff re: Mason Substation Repair</p>

Brett Radi, Somerset County Clerk Somerville, NJ Somerset County Freeholders Somerville, NJ Gannett NJ Neptune, NJ	Municipal Seal Replacement  Recycling Agreement  Certification of Courier-News Circulation and Legal Advertising Rates
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**REQUESTS FOR AGENDA ITEMS**

**PUBLIC COMMENT**

General public comments shall be limited to five minutes for each individual.  
*(Rule 29 of the Borough Council's Rules of Order)*

**MAYOR'S MESSAGE**

**COMMENTS BY MAYOR, ADMINISTRATOR AND COUNCIL MEMBERS**

**ADJOURNMENT**